Club Management System User Guide
Entity Management System

1 INTRODUCTION

Entity Management System enables creation and deletion of entities of two types, viz., members and vendors. The Entity Management System is accessible by any employee who has been assigned the role, "EntityManSys" by the Administrator. The Entity Management System menu is shown hereunder:-
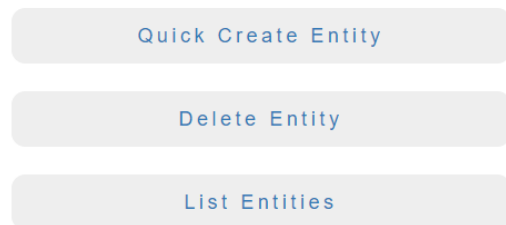

Figure 1

For example, in order to define a member, click Quick Create Entity, whereupon you will see the following selection:-

Figure 2

You will be able to select between Member and Vendor; select Member, then click **Select**, whereupon you will see the following form:-

Figure 3

Fill up the form as shown, then click **SUBMIT**, whereupon you will see a success message. Simultaneously, Kiran Juneja will receive his unique Member ID and default password in his email.