ERP Fundamentals User Guide
Info Pages

1 INTRODUCTION

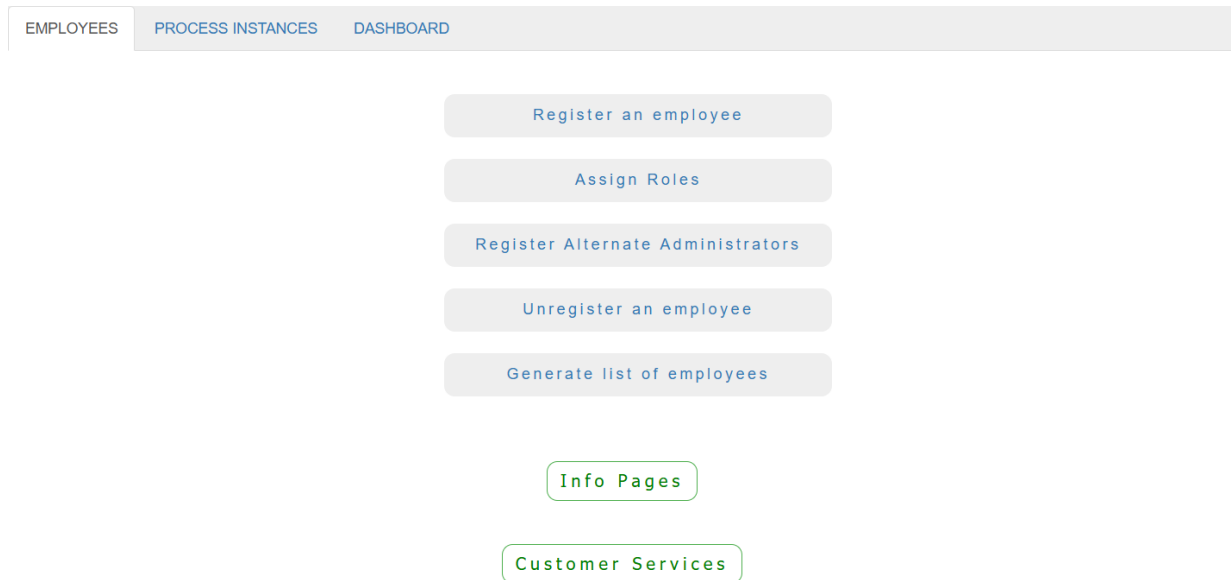Hereunder is shown the **Admin Main Menu** of ERP Fundamentals:-

Figure 1

Click the button Info Pages in the **Admin Main Menu**, whereupon you will see the following screen:-
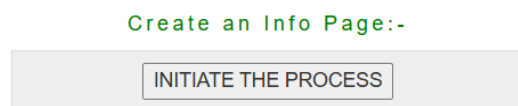

Figure 2

Next click **INITIATE THE PROCESS**, whereupon you will see the following screen:-
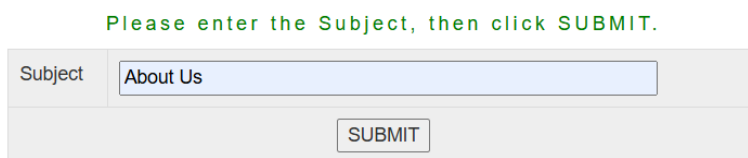

Figure 3

Now enter the name of the proposed Info Page, in this example, "About Us", then click **SUBMIT**, whereupon you will see the following screen:-

An Info Page skeleton with subject,
About Us,
has now been created.
You can immediately select it below, flesh it out, then
launch it:-

Select the Info Page instance	About Us ⌄
SELECT	

Figure 4

Now click **SELECT**, whereupon you will see the following screen:-

About Us

Select a file to upload,then click SUBMIT	Choose File No file chosen
SUBMIT	

1. Upload files if any
2. Click SUBMIT.

SUBMIT

Click below to terminate this Info Page

ARCHIVE

Figure 5

Now upload, one by one, zero or more files that you wish to be downloadable from the final Info Page, then click SUBMIT, whereupon you will see the following message:-

You may close this window, or
Go to the Main Menu

Figure 6

Now close the window, then go back to the **Admin Main Menu** (Figure 1). Now click Info Pages, whereupon you will see the following screen:-

Figure 7

In order to edit the Info Page, click the SELECT button shown, whereupon you will see the following screen:-

Replace this text with your Info Page design

NOTIFICATION DESIGN GUIDELINES

Edit your design below, then click SUBMIT.
You will see the result between the two red border lines above.

```
<h3 style='text-align:center;'>Sahakaranagar Recreation Club</h3><br/><div style='font-size:16px;margin-
left:auto;margin-right:auto;border-style: solid; border-width: 3px;border-radius:50px;border-
color:#cccfae;padding:20px;'><br/>Replace this text with your Info Page design</div>
```

SUBMIT

Figure 8

Above the horizontal red line is the way the final Info Page will look, and you can keep editing the page until the Info Page looks the way you want it to.